

Apparatus:
(BLOCK LETTERS PLEASE)

DIGITAL PHOTOBOOTH

Venue/Location

Activities covered by this assessment:

SETTING UP AND OPERATION OF THE PHOTOBOOTH IN ACCORDANCE WITH THE MANUFACTURERS OPERATIONS MANUAL.

Max number of people at risk:

Users: 2 AT A TIME

Staff: 1

Significant Hazards:

The photo booth is a steel fabricated device in which participants sit on a bench type seat to have their photographs taken. There are no moving parts in the photo booth. The only risk is to participants entering and exiting the booth where there is a slight step of 2". Care must be taken not to trip up as participants enter and exit.

Hazard Level A*

H

M

L

Effects of hazard:

Action taken to reduce risk:

Supervisor of booth to verbally instruct users to take care entering/exiting the booth.

facebooth

Risk Factor B* (Tick)

Likely/frequently (H)

Probable High (H)

Possible Medium (M)

Remote (L)

Improbable Low (L)

Risk Factor Criteria:

Likely/Frequent	Occuring Repeatedly, very likely to happen
Probable	Anticipated – Will occur several times
Possible	Could occur some of the time
Remote	Unlikely but conceivable
Improbable	So unlikely that probability is close to zero

Use Hazard Level from previous page (A*) and Risk Factor above (B*) to determine the overall risk assessment from the following table:

Risk Factor Table:

A*	B*	A*	B*	A*	B*
H	+	H	=	H	
M	+	H	=	H	
L	+	H	=	M	
H	+	M	=	H	
M	+	M	=	M	
L	+	M	=	M	
H	+	L	=	M	
M	+	L	=	M	
L	+	L	=	L	

Overall Risk Assessment:

1. As there are no moving parts in the photo booth any hazards associated with the booth are assessed as EXTREMELY LOW.

Further Action:

NIL

Signed:

Date: 12/03/2011

Name: (print)

J. M. Hickman

Position: EVENTS DIRECTOR